

## New Premises Licence

### Premises Details

Premises Address \*

CHIPSTEAD GOLF CLUB HOW LANE CHIPSTEAD  
SURREY CR5 3LN

Telephone number at premises (if any)

01737 555781

Non-domestic value of premises. \*For further details on how to find the non-domestic rateable value of the premises please consult further guidance on the council's premises related licensing pages.

£ 77624

### Applicant Details

I/We apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Please state whether you are applying for a premises licence as:

a person other than an individual -as a limited company/  
limited liability partnership

### Applicant Details

If you are applying as a person described in one of the above please confirm: \*

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

**Other Applicant (Non Individual)**

Name *	Chipstead Golf Club Limited
Registered Address *	Monarch House
	7-9 Stafford Road
	Wallington
Town/City *	Surrey
County	
Postcode *	SM6 9AN
Registered Number (where applicable)	11228048
Description of applicant (for example partnership, company, unincorporated association, etc) *	Private limited company
Telephone Number	01737 555781
Email *	accounts@chipsteadgolf.co.uk

**Operating Schedule**

When do you want the premises licence to start? *	06/01/2020
If you wish the licence to be valid only for a limited period, when do you want it to end?	
Please give a general description of the premises. *	The clubhouse is situated within the course grounds well away from local residences. The building is two-stories with the ground floor being used mainly for the purposes of golf related activities. The first floor comprises a kitchen, a bar, 3 function rooms and toilets. A balcony area, accessible from the 1st floor, extends from the rear and to one side of the building. A designated area outside the clubhouse is used to house general, food, glass and dry-mixed recycling waste containers.
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.	

## Operating Schedule

What licensable activities do you intend to carry on from the premises? \* (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2) \*

- Plays
- Films
- Indoor Sporting Events
- Boxing or Wrestling
- Live Music
- Recorded Music
- Performances of Dance
- Anything of a similar description falling under Music or Dance
- Provision of late night refreshment
- Supply of Alcohol

## Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) \*  
Please enter times in 24hr format (HH:MM)

Day \*

Monday to Wednesday

08:00

01:00

## Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) \*  
Please enter times in 24hr format (HH:MM)

Day \*

Thursday

08:00

02:00

## Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) \*  
Please enter times in 24hr format (HH:MM)

Day \*

Friday

08:00

02:00

## Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) \*  
Please enter times in 24hr format (HH:MM)

Day \*

Saturday

08:00

03:00

## Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) \*  
Please enter times in 24hr format (HH:MM)

Day \*

Sunday

08:00

01:00

## Films

Will the exhibition of films take place indoors or outdoors or both? (please read guidance note 3) \*

Both

Please provide further details. (please read guidance note 4)

The application for the provision of films is primarily for the purposes of showing sports.

State any seasonal variations for the exhibition of films. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the exhibition of films at different times from the Standard days and times listed? (please read guidance note 6)

For functions including, Burn's Night (25th January), St George's Day (23rd April), St Patrick's Day (17th March), Guy Fawkes Night (5th November), Valentine's Day (14th February), Halloween (31st October), Vaisakhi, Diwali and others but no more than 20 functions per year and no more than 2 per week, including the days stated. We seek to extend the non-standard timing to 3:00. We will keep a strict schedule of each function that takes place for inspection by the Council at any time so that you can ensure the number of functions is limited to no more than 2 per week and 20 per year. We will also notify the Council's licensing office by email at least 7 days before each function that is not one of those listed above. We wish to extend the time on New Year's Eve to 08:00 the next day.

## Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Monday to Wednesday

23:00

01:00

## Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Thursday

23:00

02:00

## Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Friday

23:00

02:00

### Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Saturday

23:00

03:00

### Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Sunday

23:00

01:00

### Live Music

Will the Performance of Live Music take place indoors or outdoors or both? (please read guidance note 3) \*

Both

Please provide further details. (please read guidance note 4)

Live music will include both amplified music in the form of live bands as well as unamplified music in the form of acoustic performances.

State any seasonal variations for the Performance of Live Music. (please read guidance note 5)

For functions including, Burn's Night (25th January), St George's Day (23rd April), St Patrick's Day (17th March), Guy Fawkes Night (5th November), Valentine's Day (14th February), Halloween (31st October), Vaisakhi, Diwali and others but no more than 20 functions per year and no more than 2 per week, including the days stated. We seek to extend the non-standard timing to 3:00. We will keep a strict schedule of each function that takes place for inspection by the Council at any time so that you can ensure the number of functions is limited to no more than 2 per week and 20 per year. We will also notify the Council's licensing office by email at least 7 days before each function that is not one of those listed above. We wish to extend the time on New Year's Eve to 08:00 the next day.

Please state any non-standard timings, where you intend to use the premises for the performance of live music at different times from the Standard days and times listed? (please read guidance note 6)

## Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Monday to Wednesday

23:00

01:00

## Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Thursday

23:00

02:00

## Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Friday

23:00

02:00



### Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Saturday

23:00

03:00

### Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Sunday

23:00

01:00

### Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (please read guidance note 3) \*

Both

Please provide further details.(please read guidance note 4)

Recorded music will be amplified.

State any seasonal variations for the playing of recorded music. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the performance of recorded music at different times from the Standard days and times listed? (please read guidance note 6)

For functions including, Burn's Night (25th January), St George's Day (23rd April), St Patrick's Day (17th March), Guy Fawkes Night (5th November), Valentine's Day (14th February), Halloween (31st October), Vaisakhi, Diwali and others but no more than 20 functions per year and no more than 2 per week, including the days stated. We seek to extend the non-standard timing to 3:00. We will keep a strict schedule of each function that takes place for inspection by the Council at any time so that you can ensure the number of functions is limited to no more than 2 per week and 20 per year. We will also notify the Council's licensing office by email at least 7 days before each function that is not one of those listed above. We wish to extend the time on New Year's Eve to 08:00 the next day.

## Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Monday to Wednesday

23:00

01:00

## Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Thursday

23:00

02:00

## Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Friday

23:00

02:00

## Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment.(please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Saturday

23:00

03:00

## Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment.(please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Sunday

23:00

01:00

## Late Night Refreshment

Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 3)\*

Both

Please provide further details.(please read guidance note 4)

The club will provide late night refreshment including hot food and drink.

State any seasonal variations for the provision of late night refreshment.(please read guidance note 5)

For functions including, Burn's Night (25th January), St George's Day (23rd April), St Patrick's Day (17th March), Guy Fawkes Night (5th November), Valentine's Day (14th February), Halloween (31st October), Vaisakhi, Diwali and others but no more than 20 functions per year and no more than 2 per week, including the days stated. We seek to extend the non-standard timing to 3:00. We will keep a strict schedule of each function that takes place for inspection by the Council at any time so that you can ensure the number of functions is limited to no more than 2 per week and 20 per year. We will also notify the Council's licensing office by email at least 7 days before each function that is not one of those listed above. We wish to extend the time on New Year's Eve to 08:00 the next day.

Please state any non-standard timings, where you intend to use the premises for late night refreshment at different times from the Standard days and times listed?(please read guidance note 6)

## Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Monday to Wednesday

08:00

12:30

## Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Thursday

08:00

01:30

## Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Friday

08:00

01:30

### Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Saturday

08:00

02:30

### Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)\*  
Please enter times in 24hr format (HH:MM)

Day \*

Sunday

08:00

12:30

### Supply of Alcohol

Will the supply of alcohol be for consumption on premises or off premises or both? (please read guidance note 8) \*

Both

State any seasonal variations for the supply of alcohol. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the supply of alcohol at different times from the Standard days and times listed? (please read guidance note 6)

For functions including, Burn's Night (25th January), St George's Day (23rd April), St Patrick's Day (17th March), Guy Fawkes Night (5th November), Valentine's Day (14th February), Halloween (31st October), Vaisakhi, Diwali and others but no more than 20 functions per year and no more than 2 per week, including the days stated. We seek to extend the non-standard timing to 3:00. We will keep a strict schedule of each function that takes place for inspection by the Council at any time so that you can ensure the number of functions is limited to no more than 2 per week and 20 per year. We will also notify the Council's licensing office by email at least 7 days before each function that is not one of those listed above. We wish to extend the time on New Year's Eve to 08:00 the next day.

## Designated Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor  
(Please see declaration about the entitlement to work in the checklist at the end of the form)

Title *	
First name *	
Surname *	
Street address *	
Town/City *	
County	
Postcode *	
Personal Licence Number (if known)	
Issuing Licensing Authority (if known)	

## Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day *	Monday to Wednesday
	07:30
	01:00

## Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Thursday

07:30

02:00

## Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Friday

07:30

02:00

## Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Saturday

07:30

03:00

## Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) \* Please enter times in 24hr format (HH:MM)

Day \*

Sunday

07:30

01:00

## Opening Hours

State any seasonal variations. (please read guidance note 5)

Please state any Non-standard timings, where you intend the premises to be open to the public at different times from the Standard days and times listed? (please read guidance note 6)

For functions including, Burn's Night (25th January), St George's Day (23rd April), St Patrick's Day (17th March), Guy Fawkes Night (5th November), Valentine's Day (14th February), Halloween (31st October), Vaisakhi, Diwali and others but no more than 20 functions per year and no more than 2 per week, including the days stated. We seek to extend the non-standard timing to 3:00. We wish to extend the time on New Year's Eve to 08:00 the next day.

## Licensing Objectives

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see attached schedule.

b) The prevention of crime and disorder

Please see attached schedule.

c) Public safety

Please see attached schedule.

d) The prevention of public nuisance

Please see attached schedule.

e) The protection of children from harm

Please see attached schedule.

## Declarations

Declaration Type \*

Sole Applicant - Individual or Other



## Declarations

I have uploaded a copy of the plan of the premises. I have uploaded a copy of the consent form completed by the individual I wish to be designated premises supervisor, if applicable. I understand I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15)

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT' 'IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Signature/Declaration of applicant or applicant's solicitor or other duly authorised agent (see Guidance Note 11 & 12). If signing/applying on behalf of the applicant, please state your name and in what capacity you are authorised to sign/apply. When submitting an on-line application form the 'Declaration made' checkbox must be selected.

I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Full Name \*

Vikesh Bharakhda

Date \*

09/12/2019

Capacity \*

Applicant's Solicitor

Declaration made

Do you wish to provide alternative correspondence details? \*

Yes

## Alternative Correspondence

Please provide Contact Name and postal address for correspondence associated with this application.

Title	Mr
First name	George
Surname	Symeonides
Street address *	Stone & Stone Solicitors LLP
	16 Crown Lane
Town/City *	Morden
County	
Postcode *	SM4 5BP
Telephone Number	0203 8719885
Email *	george@stoneandstonellp.co.uk

## Email confirmation

On submission an email confirmation will be sent using the details below

Forename	
Surname /Company Name	Stone & Stone Solicitors LLP
Email *	george@stoneandstonellp.co.uk
Telephone	0203 8719885

Licensing Objectives

a) General

Strong management controls and effective training of all staff so that they are aware of the premises licence and the

requirements to meet the four licensing objectives with particular attention to:

a/ no selling of alcohol to underage people

b/ no drunk and disorderly behaviour on the premises area

c/ vigilance in preventing the use and sale of illegal drugs at premises

d/ zero tolerance for violent and anti-social behaviour

e/ no any harm to children

- Clear "Challenge 25" information to prevent the supply of alcohol to under-age drinkers.

We know that it is necessary to carry out our functions or operate their businesses with a purpose of promoting these objectives. We promise to support these objectives through their operating schedules and other measures (including staff training and qualifications, policies, and strategic partnerships with other agencies).

b) The prevention of crime and disorder

A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.

Clear and conspicuous notices warning of potential criminal activity, such as theft, that may target customers will be displayed.

The club operates a zero tolerance approach to disorderly behaviour of its members, and members who engage in, cause or encourage disorderly conduct are removed from the premises and reported to the relevant authority as necessary. Criminal offences will be reported to the police and the club will assist the police with any and all enquiries.

Staff will be trained in encouraging customers to use premises in an orderly and respectful manner. Staff training records will be kept stating what training has taken place, which staff members have received the training, who has administered the training and the date the training took place.

c) Public safety

The premises itself will be maintained to ensure the safety of the public. Smoke detectors and alarms are and will remain installed on the premises including emergency lighting. The club will continue to comply with Fire Safety regulations including presence of fire blankets, fire safety signage and fire extinguishers.

Staff will be trained to adhere to environmental health requirements. Staff training records will be kept stating what training has taken place, which staff members have received the training, who has administered the training and the date the training took place.

An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:

(a) all crimes reported to the venue

- (b) all ejections of patrons
- (c) any complaints received concerning crime and disorder
- (d) all seizures of drugs or offensive weapons
- (e) any refusal of the sale of alcohol
- (f) any visit by a relevant authority or emergency service

d) The prevention of public nuisance

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.

Deliveries of goods necessary for the operation of the business will be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.

We will ensure that staff who arrive early morning or depart late at night (e.g. for unpacking, pricing newly delivered goods) when the business has ceased trading conduct themselves in such a manner to avoid causing disturbance to nearby residents.

Customers will be asked by members of staff to leave the premises and the area surrounding the premises quietly and in a timely manner. Those leaving the premises will not be permitted to remain outside the premises after leaving.

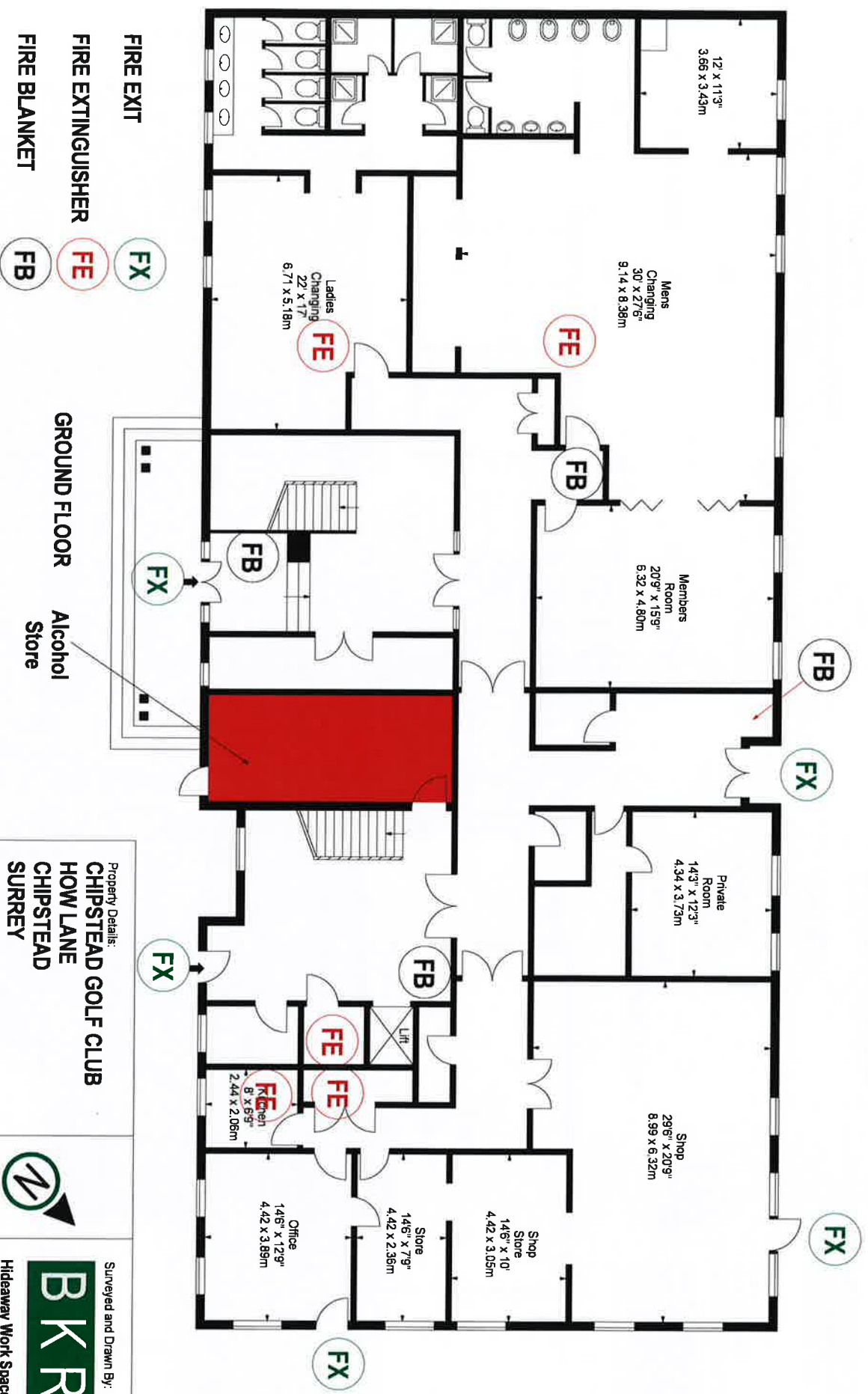
The movement of bins and rubbish outside the premises will be kept to a minimum after 11.00pm.

Any lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents. The playing of live and recorded music will be played from the indoor areas to minimise noise disturbance to neighbours. The doors to the balcony on the first floor will be kept closed after 12:00am.

We will keep a strict schedule of each function that takes place for inspect by the Council at any time so that you can ensure the number of functions is limited to no more than 2 per week and no more than 20 per year. We will also notify the Council's licensing office by email at least 7 days before each function that is not one of those listed above.

e) The protection of children from harm

"Challenge 25" sign which is a retailing strategy that encourages anyone who is over 18 but looks under 25 to carry acceptable ID (a card bearing the PASS hologram, a photographic driving license or a passport) if they wish to buy alcohol.



**Key:**

- Provision of live music
- Provision of recorded music
- Late night refreshment
- Supply of alcohol

■ Alcohol Store

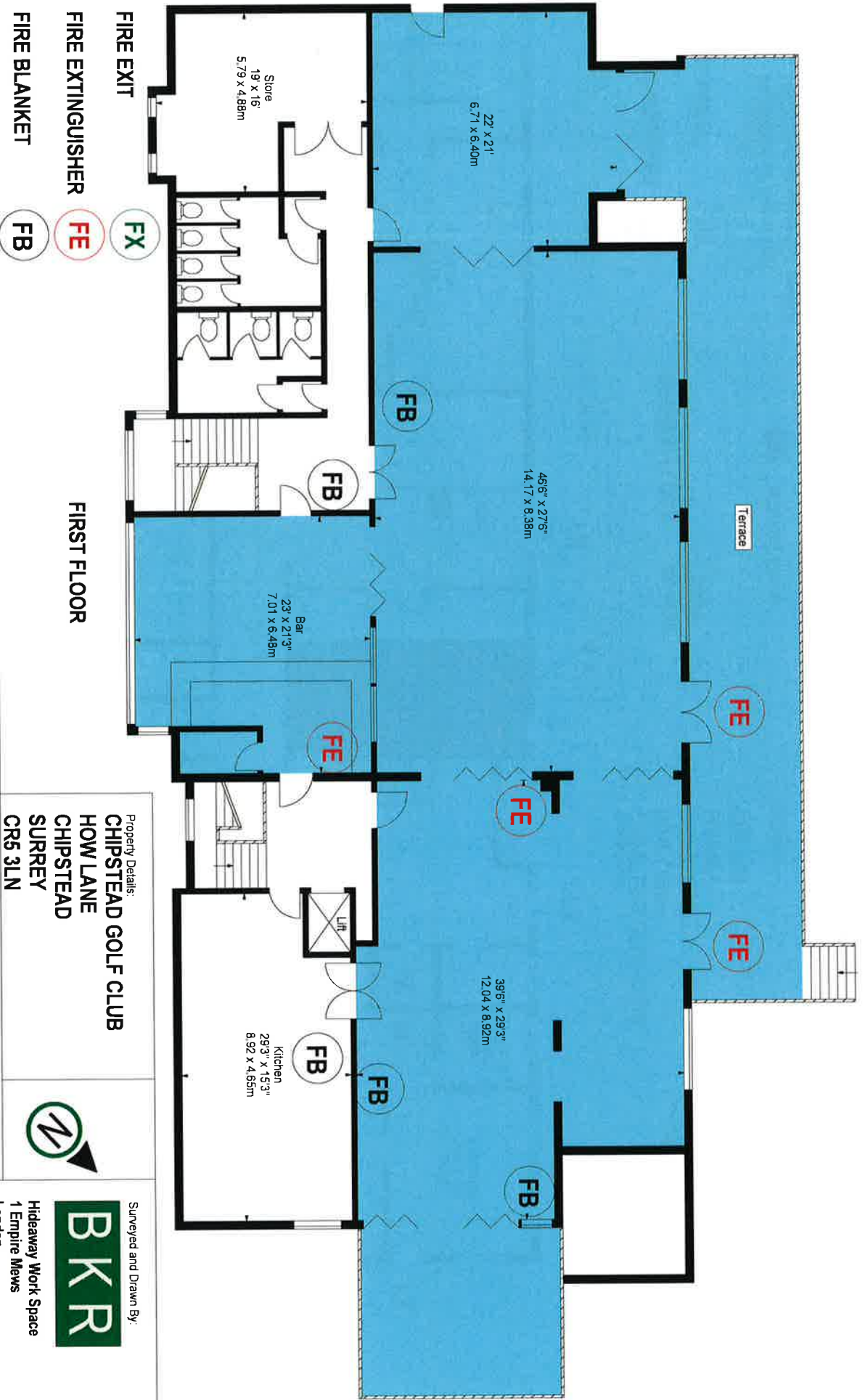
Property Details:  
**CHIPSTEAD GOLF CLUB**  
 HOW LANE  
 CHIPSTEAD  
 SURREY  
 CR5 3LN



Surveyed and Drawn By:  
**BKR**  
 Hideaway Work Space  
 1 Empire Mews  
 London  
 SW16 2BF

**SCALE**  
 1:100 @ A3  
**Plans Drawn: 18.06.2019**

Tel: 0345 257 2023  
 info@bkrfloorplans.co.uk  
 www.bkrfloorplans.co.uk  
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**FIRE EXIT** (FX)

**FIRE EXTINGUISHER** (FE)

**FIRE BLANKET** (FB)

**FIRST FLOOR**

**Key:**

- Provision of live music
- Provision of recorded music
- Provision of performances of dance
- Late night refreshment
- Supply of alcohol
- Alcohol Store

Property Details:  
**CHIPSTEAD GOLF CLUB**  
**HOW LANE**  
**CHIPSTEAD**  
**SURREY**  
**CR5 3LN**



**SCALE**  
 1:100 @ A3

**Plans Drawn: 18.06.2019**

Surveyed and Drawn By:  
**BKR**

Hideaway Work Space  
 1 Empire Mews  
 London  
 SW16 2BF

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 info@bkrfloorplans.co.uk  
 www.bkrfloorplans.co.uk

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